



NEW ROAD SCHOOL

Of Ocean County

810 TOWBIN AVENUE

LAKEWOOD, NEW JERSEY 08701-5928

TEL: (732) 886-6888

FAX: (732) 886-6990

ABSENCE POLICY

The New Road School of Ocean County absence policy is to ask parents to call the school nurses' office at 732-886-6888 extension **201**, for each day your child is absent. It is important that you be aware of the attendance requirements for the new school year. Please take a moment to carefully review this information.

If your child is sick, sees the doctor, and will need to take medicine in school, there are very specific guidelines you must follow. New Jersey State law requires a written note from both the doctor and the parent. You must also send the medication to school in the original container from the pharmacy. However, we cannot send bottles back and forth every day, so if necessary ask the pharmacist for a bottle just for the school. If at all possible, please have an adult bring the medicine to school and give it to the nurse.

New Road School is responsible for maintaining accurate attendance records on all currently enrolled students. Attendance data is then sent on a monthly basis to your child's home school district. Absences are reported to your district as either "excused" or unexcused". In order to report an absence as excused, a student must have presented an excusal note from a physician or parent to New Road School for each day of absence. As was previously in place, any student absent for more than 3 days should return to school with a doctor's note. If the school does not receive a note, the absence will be documented as unexcused. Parents are responsible for sending in an excusal note for each day a student is absent.

Your support and cooperation in this matter is critical as we strive to maintain accurate attendance data. Please feel free to contact our office if you have any questions regarding this policy.

Thank you in advance for your cooperation.

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The New Road School of Ocean County accepts students according to this policy.

STUDENT NON-DISCRIMINTORY POLICY

The New Road Schools are incorporated under the laws of the state of New Jersey, whose services will be available to all qualified students regardless of race, creed, color and religious or ethnic background. Likewise, no students shall be denied enrollment or other professional association because of sex, race or religion.

GENERAL STATEMENT OF COMPLIANCE

It is the policy of the New Road Schools to maintain full compliance with the relevant portions of P.L. 105-17 (Individuals with Disabilities Education Act), Section 504 of the Rehabilitation Act of 1973, and the New Jersey Administrative Code with particular reference to Title 6A, Chapter 14 (Special Education) and Title 6, Chapter 3, (Pupil Records). The policies and procedures outlined in this guide reflect these rules and regulations. Additionally, copies of these materials will be kept available at the main office for inspection.